

CITY OF BOSTON

MARTIN J. WALSH, MAYOR

WILLIAM MORALES, COMMISSIONER

January 2019

Dear Camp Joy Parents/Guardians:

Boston Centers for Youth & Families (BCYF) is committed to providing high-quality programming for residents of all ages and abilities in Boston. Since 1946 the Camp Joy program has provided thousands of Boston's youth with special needs an enriching summer camp experience.

The *BCYF Camp Joy Summer Program* focuses on the principles of inclusion, learning and fun. Trained, highly-skilled staff works to create a safe and nurturing environment for all participants. The *BCYF Camp Joy Summer program* is for Boston residents' ages 3—22 with disabilities and their siblings, 3-7 years old. The 4-week summer program provides structured, daily opportunities for participants to engage in recreational activities designed to promote peer-to-peer socialization, foster relationship building and support individual growth. Activities range from group games to gym time and arts and crafts. In addition, the program fosters connections between participants and their community by engaging community partners in program activities and connecting families to the resources and services they provide.

For 2020, *The BCYF Camp Joy Summer Program* will be in session Monday-Friday from July 13-August 7, 2020 from 8am-2pm at the following sites: **BCYF Madison Park, BCYF Jackson-Mann and BCYF Ohrenberger Community Centers.** Enrollment is on a first come, first served basis based on a completed application. **The parent fee for the first child is \$250.00 and \$75.00 for each sibling or Agency fee of \$300.00 per child. Money orders only, NO REFUNDS.** Please include Camper Photo along with Camp Joy Application.

Program Requirements:

- Be between the ages of 3-22 for youth with disabilities;
- Be able to interact in a 4:1 participant to staff ratio;
- Be a Boston resident (proof of residency required);
- Complete application with all documentation and signatures
- Camp check in is 8 a.m. – 9 a.m. No child will be accepted after 9 a.m.

For more information about the BCYF Camp Joy Summer Program or to request an application please contact me at Roberta.Smalls@Boston.gov or (617) 635-4920 ext. 2402.

Sincerely,

Roberta Smalls
BCYF Camp Joy Program Manager

BCYF does not discriminate on the basis of race, creed, color, national origin, ability, sex, secular preference, sexual orientation, marital status, age, political affiliation or religion, in accordance with the non-discrimination requirements of applicable statutes.

"This camp complies with regulations of the Massachusetts Department of Public Health and is licensed by the local board of health."

BCYF Blackstone
BCYF Charlestown
BCYF Clougherty Pool
BCYF Condon
BCYF Curley
BCYF Curtis Hall
BCYF Draper Pool
BCYF Flaherty Pool
BCYF Gallivan
BCYF Golden Age
BCYF Grove Hall
BCYF Hennigan
BCYF Holland
BCYF Hyde Park
BCYF Jackson/Mann
BCYF Leahy-Holloran
BCYF Madison Park
BCYF Marshall
BCYF Mason Pool
BCYF Mattahunt
BCYF Menino
BCYF Mildred Avenue
BCYF Mirabella Pool
BCYF Nazzaro
BCYF Ohrenberger
BCYF Paris Street
BCYF Paris Street Pool
BCYF Perkins
BCYF Pino
BCYF Quincy
BCYF Roche
BCYF Roslindale
BCYF Shelburne
BCYF Tobin
BCYF Tynan
BCYF Vine Street

BCYF Administrative Office

1483 Tremont Street
Boston, MA 02120
Phone: 617-635-4920
Fax: 617-635-4524
BCYF@Boston.gov
[@BCYFCenters](http://Boston.gov/BCYF)

BCYF Camp Joy Summer 2020

Session Dates: July 13, 2020 – August 7, 2020



Boston Centers for Youth & Families (BCYF) is committed to providing high quality programming for Boston residents of all ages and abilities. To this end, BCYF offers Camp Joy for Boston residents ages 3 to 22 with disabilities and their siblings 3 to 7 years old. The four-week summer camp provides structured, daily opportunities for participants to make new friends, have fun, learn and grow during the summer months. The summer offers a variety of enrichment activities designed to promote peer-to-peer socialization, foster relationship building and support individual growth.



**Breakfast & Lunch
Provided**

Group Games



Arts & Crafts



**Transportation
Provided**

Program Requirements:

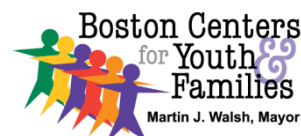
- Camper must be able to interact in a 4:1 participant to staff ratio;
- Parent or guardian must complete all required documentation;
- Payment is due at enrollment to ensure a slot. **NO REFUNDS**

Participant Fees:

\$250.00 for 1st child, \$75.00 for each sibling OR Agency fee: \$300.00 per child.

This camp complies with regulations of the MA Department of Public Health and is licensed by the local board of health.

For more information or for an application, please call Camp Joy
at (617) 635-4920 x2402 or email Roberta.Smalls@boston.gov



BCYF Camp Joy Summer 2020

Session Dates: July 13, 2020 – August 7, 2020



CAMPER APPLICATION

**Please mail or drop-off original applications to:
Faxed applications will not be accepted**

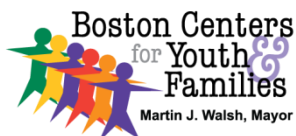
**Boston Centers for Youth & Families
1483 Tremont Street
Boston, MA 02120
Attention: Roberta Smalls
(617) 635-4920 ext. 2402**

**INCOMPLETE OR ILLEGIBLE APPLICATIONS WILL NOT BE ACCEPTED.
Enrollment will remain open until Friday, May 8, 2020 or until all slots are filled.**

Please include a photo of the camper you are applying for along with the completed application.

Enclosed medical section and camper immunization form must be completed and signed by a physician.

"This camp complies with regulations of the MA Department of Public Health and is licensed by the local board of health."





CAMP JOY SUMMER 2020 CAMPER APPLICATION

CAMPER INFORMATION:

Camper's Name: _____

Age: _____ Date of Birth: ____/____/____ Gender: ☐ Male ☐ Female

Home Address: _____

City: _____ Zip Code: _____

Camper's Home Language: _____ Race (for State report only):

Camper's T-shirt size: Child ☐ S ☐ M ☐ L Adult ☐ S ☐ M ☐ L ☐ XL

BUS PICK- UP/DROP- OFF MUST BE THE SAME ADDRESS (an adult must be present):

Address: _____

City: _____ Zip Code: _____

****NO ADDRESS CHANGES WILL BE ACCEPTED AFTER FRIDAY, MAY 15, 2020.
AN ADULT MUST BE PRESENT AT PICK-UP/DROP-OFF LOCATION**

Name of Parent/Legal Guardian: _____

Home Phone: (_____) _____ Cell Phone: (_____) _____

Email address: _____

EMERGENCY CONTACTS (must be someone besides the parent/guardian):

In case of emergency if parent/guardian is unavailable, please contact:

Contact Name: _____

Home Phone: (_____) _____ Cell Phone: (_____) _____

Home Address: _____

City: _____ Zip Code: _____

Contact Name: _____

Home Phone: (_____) _____ Cell Phone: (_____) _____

Home Address: _____

City: _____ Zip Code: _____

BCYF Camp Joy 2020

Camper's Name: _____

EMERGENCY CONSENT AND RELEASE

If a situation arises in which my child is in need of prompt medical attention and I, or my designee (emergency contact), cannot be contacted, I hereby grant permission to a responsible member of the Camp Joy staff to authorize treatment for my child.

PARENT/GUARDIAN SIGNATURE

DATE

ACKNOWLEDGEMENT

The undersigned acknowledges that, in consideration of the opportunity to participate in the City of Boston's therapeutic recreation program, neither the City nor any of its employees are liable in the event of illness, injury, accident or death which may occur while my child or the participant is engaged in the program, is traveling to or from the program, or is engaged in any function of the program. This acknowledgment does not relieve the City or its employees from claims based on gross negligence, or intentional or reckless conduct.

The undersigned further acknowledges that if any child or the participant does not conform to the standards and organization of the program or if the directors of the program judge that the behavior of my child or the participant endangers himself/herself or the welfare of others in the program or the program itself, (s) he may be dismissed from the program upon written notice.

PARENT/GUARDIAN SIGNATURE

DATE

PHOTOGRAPHIC RELEASE

Please read and sign this photographic release. Please note that it is not necessary for you to sign this portion of the release for your child to attend Camp Joy. However, it would be to our convenience if you would sign this section.

I hereby give my consent to Camp Joy to photograph my son/daughter without limitation to use such pictures and/or stories in connection with any of the work of Camp Joy without consideration of any kind and I do hereby release Camp Joy and Boston Centers for Youth & Families from any claims whatsoever which may arise in said regard.

PARENT/GUARDIAN SIGNATURE

DATE

BCYF Camp Joy 2020

Camper's Name: _____

GENERAL INFORMATION:

Does your child use any of the following?

Glasses? ☐ Yes ☐ No Hearing Aid? ☐ Yes ☐ No Walker? ☐ Yes ☐ No

Does your child use any other type of adaptive equipment? ☐ Yes ☐ No If yes, please explain: _____

Does your child have Allergies? ☐ Yes ☐ No If yes, please explain: _____

Does your child have any dietary restriction? _____

Will it be necessary for your child to take medication during the camp day? ☐ Yes ☐ No

****If your child requires medication during camp hours you must complete the Authorization to Administer Medication to a Camper Form, and attend a mandatory orientation before the child can attend Camp Joy.**

Does your child have a sibling attending Camp Joy? ☐ Yes ☐ No If so, what is his/her name? _____

What school does your child currently attend? _____

Does your child communicate verbally? ☐ Yes ☐ No _____

Does your child need assistance using the bathroom? _____

Did your child attend Camp Joy last summer? ☐ Yes ☐ No What location? _____

Please list any compulsive behaviors and appropriate responses for staff to take: _____

Please list any other precautions or behaviors that the camp staff should be aware of: _____

Can your child participate in other physical activities? ☐ Yes ☐ No If yes, list any necessary accommodations: _____

Does your child have a special toileting procedure? ☐ Yes ☐ No If so please describe: _____

Does your child use a wheelchair? ☐ Yes ☐ No If so, please identify the level of support needed: _____

BCYF Camp Joy 2020

Camper Application—Medical Section

APPLICATION WILL NOT BE ACCEPTED WITHOUT THIS FORM COMPLETED & SIGNED BY A PHYSICIAN

Camper's Name: _____

Diagnosis: (Medical Term) _____

(Layman's Term) _____

Is camper subject to allergic reactions? ☐ Yes ☐ No If so, please specify: _____

Is camper medicated? ☐ Yes ☐ No

Type: _____ Dosage: _____

Type: _____ Dosage: _____

Time(s) administered: _____

How is medication administered? _____

Will it be necessary for camper to take medication during the camp day? ☐ Yes ☐ No

Is camper subject to seizures? ☐ Yes ☐ No Are they controlled? ☐ Yes ☐ No

To your knowledge, is the camper suffering from or has (s)he recently been exposed to any contagious disease?

Does camper have any dietary restrictions? _____

May camper participate in carefully supervised swimming activities? ☐ Yes ☐ No

May camper participate in a physical education program? ☐ Yes ☐ No

Are there any precautions that should be noted? (PLEASE SPECIFY) _____

Does camper live in a group home: _____

Camper's height: _____ Weight: _____

Does the camper use any other type of adaptive equipment? ☐ Yes ☐ No

If yes, please explain: _____

Camper/Family Caseworker: _____

Agency: _____ Telephone: _____

Date of Physical Examination ____/____/____

____ M.D. _____

Physician's Signature (REQUIRED)

Print/Type Physician's Name



The Commonwealth of Massachusetts
Executive Office of Health and Human Services
Department of Public Health
Bureau of Infectious Disease and Laboratory Sciences
305 South Street, Jamaica Plain, MA 02130

CHARLES D. BAKER
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KARYN E. POLITO
Lieutenant Governor

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www.mass.gov/dph/imm

MARYLOU SUDDERS
Secretary
MONICA BHAREL, MD, MPH
Commissioner
Tel: 617-624-6000
www.mass.gov/dph

To: Camp Directors
From: Pejman Talebian, MA, MPH, Director, Immunization Program
Date: March 2018
Subject: Required Immunizations for Children Attending Camp and Camp Staff

Vaccination is critically important to control the spread of vaccine-preventable disease. In 2017, a single case of mumps at a summer camp in Massachusetts resulted in isolation of ill individuals, vaccination of those without evidence of two doses of MMR vaccine at several camps, and quarantine of those who did not have evidence of immunity to mumps and who could not get vaccinated. International staff and campers with missing or incomplete vaccination records made rapid implementation of disease control measures very challenging.

Required Vaccines:

Minimum Standards for Recreational Camps for Children, 105 CMR 430.152, has been updated. Beginning in the summer of 2018, immunization requirements for children attending camp will follow the Massachusetts school immunization requirements, as outlined in the [Massachusetts School Immunization Requirements](#) table. Children should meet the immunization requirements for the grade they will enter in the school year following their camp session. Children attending camp who are not yet school aged should follow the Daycare/Preschool immunization requirements included on the School Immunization Requirements table.

Campers, staff and volunteers who are 18 years of age and older should follow the immunizations outlined in the document, [Adult Occupational Immunizations](#).

The following page includes portions of the Massachusetts School Immunization Requirements table and Adult Occupational Immunizations table relevant for camps.

If you have any questions about vaccines, immunization recommendations, or suspect or confirmed cases of disease, please contact the MDPH Immunization Program at 888-658-2850 or 617-983-6800.

Grades Kindergarten – 6

Kindergarten requirements apply to all students ≥ 5 years.

DTaP	5 doses; 4 doses are acceptable if the 4 th dose is given on or after the 4 th birthday. DT is only acceptable with a letter stating a medical contraindication to DTaP.
Polio	4 doses; 4 th dose must be given on or after the 4 th birthday and ≥ 6 months after the previous dose, or a 5 th dose is required. 3 doses are acceptable if the 3 rd dose is given on or after the 4 th birthday and ≥ 6 months after the previous dose.
Hepatitis B	3 doses; laboratory evidence of immunity acceptable
MMR	2 doses; first dose must be given on or after the 1 st birthday and the 2 nd dose must be given ≥ 28 days after dose 1; laboratory evidence of immunity acceptable
Varicella	2 doses; first dose must be given on or after the 1 st birthday and 2 nd dose must be given ≥ 28 days after dose 1; a reliable history of chickenpox* or laboratory evidence of immunity acceptable

Grades 7 – 12

In ungraded classrooms, grade 7 requirements apply to all students ≥ 12 years.

Tdap	1 dose; and history of DTaP primary series or age appropriate catch-up vaccination. Tdap given at ≥ 7 years may be counted, but a dose at age 11-12 is recommended if Tdap was given earlier as part of a catch-up schedule. Td should be given if it has been ≥ 10 years since Tdap.
Polio	4 doses; 4 th dose must be given on or after the 4 th birthday and ≥ 6 months after the previous dose, or a 5 th dose is required. 3 doses are acceptable if the 3 rd dose is given on or after the 4 th birthday and ≥ 6 months after the previous dose.
Hepatitis B	3 doses; laboratory evidence of immunity acceptable
MMR	2 doses; first dose must be given on or after the 1 st birthday and the 2 nd dose must be given ≥ 28 days after dose 1; laboratory evidence of immunity acceptable
Varicella	2 doses; first dose must be given on or after the 1 st birthday and 2 nd dose must be given ≥ 28 days after dose 1; a reliable history of chickenpox* or laboratory evidence of immunity acceptable

Campers, staff and volunteers 18 years of age and older

MMR	2 doses, anyone born in or after 1957. 1 dose, anyone born before 1957 outside the U.S. Anyone born in the U.S. before 1957 is considered immune. Laboratory evidence of immunity to measles, mumps and rubella is acceptable
Varicella	2 doses, anyone born in or after 1980 in the U.S., and anyone born outside the U.S. Anyone born before 1980 in the U.S. is considered immune. A reliable history of chickenpox or laboratory evidence of immunity is acceptable
Tdap	1 dose; Td should be given if it has been ≥ 10 years since Tdap
Hepatitis B	3 doses for staff whose responsibilities include first aid; laboratory evidence of immunity is acceptable

Authorization to Administer Medication to a Camper

(completed by parent/guardian)

Camper and Parent/Guardian Information	
Camper's Name:	
Age:	Food/Drug Allergies:
Diagnosis (at parent/guardian discretion):	
Parent/Guardian's Name:	
Home Phone:	Business Phone:
Emergency Telephone:	
Licensed Prescriber Information	
Name of Licensed Prescriber:	
Business Phone:	Emergency Phone:
Medication Information 1	
Name of Medication:	
Dose given at camp:	Route of Administration:
Frequency:	Date Ordered:
Duration of Order:	Quantity Received:
Expiration date of Medication Received:	
Special Storage Requirements:	
Special Directions (e.g., on empty stomach/with water):	
Special Precautions:	
Possible Side Effects/Adverse Reactions:	
Other medications (at parent/guardian discretion):	
Location where medication administration will occur:	
Medication Information 2	
Name of Medication:	
Dose given at camp:	Route of Administration:
Frequency:	Date Ordered:
Duration of Order:	Quantity Received:
Expiration date of Medication Received:	

Special Storage Requirements:	
Special Directions (e.g., on empty stomach/with water):	
Special Precautions:	
Possible Side Effects/Adverse Reactions:	
Other medications (at parent/guardian discretion):	
Location where medication administration will occur:	
Authorization Information	
I hereby authorize the health care consultant or properly trained health care supervisor at _____ _____ (name of camp) to administer, to my child, _____ the medication(s) listed above, in accordance with 105 CMR _____ (name of camper) 430.160(C) and 105 CMR 430.160(D) [see below].	
If above listed medication includes epinephrine injection system: I hereby authorize my child to <u>self-administer</u> , with approval of the health care consultant <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable I hereby authorize an employee that has received training in allergy awareness and epinephrine administration to administer <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable	
If above listed medication includes insulin for diabetic management: I hereby authorize my child to <u>self-administer</u> , with approval of the health care consultant <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable	
Signature of Parent/Guardian:	Date:

** **Health Care Consultant** at a recreational camp is a Massachusetts licensed physician, certified nurse practitioner, or a physician assistant with documented pediatric training. **Health Care Supervisor** is a staff person of a recreational camp for children who is 18 years old or older; is responsible for the day to day operation of the health program or component, and is a Massachusetts licensed physician, physician assistant, certified nurse practitioner, registered nurse, licensed practical nurse, or other person specially trained in first aid.

105 CMR 430 References

105 CMR 430.160(A): Medication prescribed for campers shall be kept in original containers bearing the pharmacy label, which shows the date of filling, the pharmacy name and address, the filling pharmacist's initials, the serial number of the prescription, the name of the patient, the name of the prescribing practitioner, the name of the prescribed medication, directions for use and cautionary statements, if any, contained in such prescription or required by law, and if tablets or capsules, the number in the container. All over the counter medications for campers shall be kept in the original containers containing the original label, which shall include the directions for use. (M.G.L. c. 94C § 21).

105 CMR 430.160(C): Medication shall only be administered by the health care supervisor or by a licensed health care professional authorized to administer prescription medications. If the health care supervisor is not a licensed health care professional authorized to administer prescription medications, the administration of medications shall be under the professional oversight of the health care consultant. The health care consultant shall acknowledge in writing a list of all medications administered at the camp. Medication prescribed for campers brought from home shall only be administered if it is from the original container, and there is written permission from the parent/guardian.

105 CMR 430.160(D): A written policy for the administration of medications at the camp shall identify the individuals who will administer medications. This policy shall:

- (1) List individuals at the camp authorized by scope of practice (such as licensed nurses) to administer medications; and/or other individuals qualified as health care supervisors who are properly trained or instructed, and designated to administer oral or topical medications by the health care consultant.
- (2) Require health care supervisors designated to administer prescription medications to be trained or instructed by the health care consultant to administer oral or topical medications.
- (3) Document the circumstances in which a camper, Health Care Supervisor, or Other Employee may administer epinephrine injections. A camper prescribed an epinephrine auto-injector for a known allergy or pre-existing medical condition may:
 - a) Self-administer and carry an epinephrine auto-injector with him or her at all times for the purposes of self-administration if:
 - 1) the camper is capable of self-administration; and
 - 2) the health care consultant and camper's parent/guardian have given written approval
 - (b) Receive an epinephrine auto-injection by someone other than the Health Care Consultant or person who may give injections within their scope of practice if:
 - 1) the health care consultant and camper's parent/guardian have given written approval; and
 - 2) the health care supervisor or employee has completed a training developed by the camp's health care consultant in accordance with the requirements in 105 CMR 430.160.
- (4) Document the circumstances in which a camper may self-administer insulin injections. If a diabetic child requires his or her blood sugar be monitored, or requires insulin injections, and the parent or guardian and the camp health care consultant give written approval, the camper, who is capable, may be allowed to self-monitor and/or self-inject himself or herself. Blood monitoring activities such as insulin pump calibration, etc. and self-injection must take place in the presence of the properly trained health care supervisor who may support the child's process of self-administration.

105 CMR 430.160(F): The camp shall dispose of any hypodermic needles and syringes or any other medical waste in accordance with 105 CMR 480.000: Minimum Requirements for the Management of Medical or Biological Waste.

105 CMR 430.160(I): When no longer needed, medications shall be returned to a parent or guardian whenever possible. If the medication cannot be returned, it shall be disposed of as follows:

- (1) Prescription medication shall be properly disposed of in accordance with state and federal laws and such disposal shall be documented in writing in a medication disposal log.
- (2) The medication disposal log shall be maintained for at least three years following the date of the last entry.

Meningococcal Disease and Camp Attendees: Commonly Asked Questions

What is meningococcal disease?

Meningococcal disease is caused by infection with bacteria called *Neisseria meningitidis*. These bacteria can infect the tissue (the “meninges”) that surrounds the brain and spinal cord and cause meningitis, or they may infect the blood or other organs of the body. In the US, about 1,000-1,200 people get meningococcal disease each year and 10-15% die despite receiving antibiotic treatment. Of those who survive, about 11-19% may lose limbs, become hard of hearing or deaf, have problems with their nervous system, including long term neurologic problems, or have seizures or strokes.

How is meningococcal disease spread?

These bacteria are passed from person-to-person through saliva (spit). You must be in close contact with an infected person's saliva in order for the bacteria to spread. Close contact includes activities such as kissing, sharing water bottles, sharing eating/drinking utensils or sharing cigarettes with someone who is infected; or being within 3-6 feet of someone who is infected and is coughing and sneezing.

Who is most at risk for getting meningococcal disease?

People who travel to certain parts of the world where the disease is very common, microbiologists, people with HIV infection and those exposed to meningococcal disease during an outbreak are at risk for meningococcal disease. Children and adults with damaged or removed spleens or persistent complement component deficiency (an inherited immune disorder) are at risk. Adolescents, and people who live in certain settings such as college freshmen living in dormitories and military recruits are at greater risk of disease from some of the serotypes.

Are camp attendees at increased risk for meningococcal disease?

Children attending day or residential camps are **not** considered to be at an increased risk for meningococcal disease because of their participation.

Is there a vaccine against meningococcal disease?

Yes, there are 3 different meningococcal vaccines. Quadrivalent meningococcal conjugate vaccine (Menactra and Menveo) protects against 4 serotypes (A, C, W and Y) of meningococcal disease. Meningococcal serogroup B vaccine (Bexsero and Trumenba) protects against serogroup B meningococcal disease, for age 10 and older. Quadrivalent meningococcal polysaccharide vaccine (Menomune) is recommended for people age 56 and older with certain high-risk conditions.

Should my child or adolescent receive meningococcal vaccine?

Meningococcal vaccine is **not** recommended for attendance at camps. However, these vaccines may be recommended for children with certain high-risk health conditions, such as those described above. **MDPH strongly recommends two doses of quadrivalent meningococcal conjugate vaccine: a first dose at age 11 through 12 years, with a second dose at 16 years.**

Meningococcal serogroup B vaccine (Bexsero and Trumenba) is recommended for people with certain relatively rare high-risk health conditions age 10 or older (examples: persons with a damaged spleen or whose spleen has been removed, those with persistent complement component deficiency, and people who may have been exposed during an outbreak). Adolescents and young adults (16 through 23 years of age) **may** be vaccinated with a serogroup B meningococcal vaccine, preferably at 16 through 18 years of age, to provide short term protection for most strains of serogroup B meningococcal disease. Parents of adolescents and children who are at higher risk of infection, because of certain medical conditions or other circumstances, should discuss vaccination with their child's healthcare provider.

How can I protect my child or adolescent from getting meningococcal disease?

The best protection against meningococcal disease and many other infectious diseases is thorough and frequent handwashing, respiratory hygiene and cough etiquette. Individuals should:

1. wash their hands often, especially after using the toilet and before eating or preparing food (hands should be washed with soap and water or an alcohol-based hand gel or rub may be used if hands are not visibly dirty);
2. cover their nose and mouth with a tissue when coughing or sneezing and discard the tissue in a trash can; or if they don't have a tissue, cough or sneeze into their upper sleeve.
3. not share food, drinks or eating utensils with other people, especially if they are ill.

If your child is exposed to someone with meningococcal disease, antibiotics may be recommended to keep your child from getting sick.

You can obtain more information about meningococcal disease or vaccination from your healthcare provider, your local Board of Health (listed in the phone book under government), or the Massachusetts Department of Public Health Division of Epidemiology and Immunization at (617) 983-6800 or on the MDPH website at www.mass.gov/dph.

BCYF CAMP JOY 2020
COMPLETED APPLICATION CHECKLIST

**Before returning this Camp Joy Camper Application,
Please check (✓) to see that the following sections are FULLY completed:**

- ☐ CAMPER INFORMATION COMPLETED including HOME ADDRESS (you will be a transportation assignment)
- ☐ PARENT/GUARDIAN INFORMATION COMPLETED
- ☐ EMERGENCY CONTACT LISTED (AT LEAST ONE)— Must be different from home telephone number.
- ☐ EMERGENCY CONSENT SIGNED (parent/guardian signature)
- ☐ ACKNOWLEDGEMENT SIGNED (parent/guardian signature)
- ☐ PHOTO RELEASE SIGNED (parent/guardian signature)
- ☐ GENERAL CAMPER INFORMATION PAGE COMPLETED
- ☐ CAMPER MEDICAL SECTION—**COMPLETED BY THE PHYSICIAN with SIGNATURE**
- ☐ CAMPER IMMUNIZATION PRINTOUT— **SIGNED BY THE PHYSICIAN**



WITHOUT MEDICAL & IMMUNIZATION PRINTOUT COMPLETED AND SIGNED BY A PHYSICIAN YOUR APPLICATION WILL BE RETURNED. PLEASE DOUBLE CHECK



COMPLETE AN AUTHORIZATION TO ADMINISTER MEDICATION TO A CAMPER FORM BY A PARENT/GUARDIAN IF NECESSARY.

- ☐ **NON-REFUNDABLE FEE:** Personal Checks and Cash are not accepted. Please make **money orders** payable to the **Foundation for BCYF-Camp Joy**. FULL payment is due with the completed application.
 - If you are a **parent paying the entire Camp Joy fee**, you will pay \$250 for your first child and an additional \$75 for each additional sibling. Siblings without special needs can attend Camp Joy between the ages of 3-7. Siblings with special needs can attend Camp Joy between the ages of 3-22.
 - If you are a parent receiving a scholarship from another agency or organization that will go towards covering a portion of the Camp Joy fee, you are responsible for paying the remaining balance of the \$300.00 fee. Your application must include the payment or a letter stating intent to pay from the organization, as well as a money order from the parent for the remaining balance. (For example, if you receive an agency scholarship for \$100, you are required to pay the remaining balance of \$200.)
 - If you are an agency supporting in registering a child and covering the ENTIRE Camp Joy fee you are required to pay \$300. Documentation stating the agency's intention to pay and/or complete payment needs to accompany any application. ***Please DO NOT send a check that does not include information about whose fee the payment is intended to cover.
- ☐ **CAMPER PHOTO:** Please include a photo of camper along with Camper application!
- ☐ **CURRENT IEP (Individual Education Plan)**: Please send copies of the goals pages of your child's most current IEP. A letter from your child's doctor will be accepted if you do not have an IEP.

PERSONAL CHECKS AND CASH ARE NOT ACCEPTED. NO EXCEPTIONS!
ONLY COMPLETED APPLICATIONS WILL BE PROCESSED!